

**JESS PARRISH MEDICAL FOUNDATION  
EXECUTIVE COMMITTEE MEETING  
HELD AT PARRISH MEDICAL CENTER  
March 24, 2008  
MINUTES**

The meeting of the Jess Parrish Medical Foundation, Inc., Executive Committee was held on Monday, March 24, 2008, at Parrish Medical Center in conference room 1 at 3:00 p.m.

**The following members were present:**

Jerry Allender, Chairman  
Richard Boggs, Vice Chairman  
Christopher Broome, Treasurer  
George Mikitarian, President/CEO PMC  
Gene Segó, Corporate/Major Gifts Chair  
N. Christine Sylvester, Member-at-Large  
Barbara Terhune, Member-at-Large

**Others present:**

Pennie DiPrima, Consultant  
Melissa Lugo, Development Officer  
Laurie Smirl, Executive Director  
Roxanne Woods, Development Coordinator

**CALL TO ORDER**

Mr. Allender, Chairman, presided and called the meeting to order at 3:05 p.m.

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Mr. Broome, seconded by Mr. Boggs and approved (7 ayes, 0 nays and 0 abstentions).

**MOTION: TO APPROVE THE MINUTES OF FEBRUARY 29, 2008, OF THE EXECUTIVE COMMITTEE AS PRESENTED.**

**REPORT OF OFFICERS**

*Chairman's Report* – Mr. Allender welcomed the committee, and noted the upcoming meetings.

*Treasurer's Report* - Mr. Broome stated that the financials were included in the meeting package, and he would be available for questions. The committee was reminded that \$500,000 of the checking account cash was moved to a six month CD at Regions Bank at 3.5%. Also, our balance sheet will be consolidated for more succinct reporting.

The following motion was made by Mr. Broome, seconded by Ms. Terhune and approved (7 ayes, 0 nays, and 0 abstentions).

**MOTION: TO APPROVE THE FINANCIALS FOR FEBRUARY 2008**

*Executive Director's Report* – Ms. Smirl reported that the refresher campaign of the Circle of Giving has raised approximately \$8,000. Ms. Smirl will be attending the hearing for the small matching grant in Tallahassee on March 31 – April 2, 2008.

It was agreed that the Executive Committee package would be sent out via email in the future.

Ms. Smirl announced that Ms. Lugo has resigned her position. Mr. Allender thanked Ms. Lugo for her service and wished her luck in her future endeavors.

### **DEVELOPMENT COUNCIL REPORT**

*Tiger Team Report* – Mr. Boggs reported the Tiger Team would meet on May 12, 2008, at noon. Currently we are at the \$1.92 million. He updated the committee on new pledges and volunteers.

*Consultant Education Session* – Ms. Pennie DiPrima, Consultant for Jess Parrish Medical Foundation, provided tips on “Fulfilled Pledges.” This included reasons to ask for more and how to do this, and who best to make these approaches.

### **NEW BUSINESS:**

Second Quarter Grants – Mr. Allender noted the recommendations of the Grants Committee held on March 19, 2008, at the Children Center.

The following motion was made by Mr. Broome, seconded by Mr. Boggs and approved (7 ayes, 0 nay and 0 abstentions).

**MOTION: TO APPROVE \$1,500 TO B.E.T.A., GIRLS ARE GREAT PROGRAM, \$1,000 TO INDIAN RIVER CITY UNITED METHODIST CHURCH- SEMINAR ON DISABILITY, \$3,000 TO PARRISH MEDICAL CENTER-DIABETES PROGRAM, \$1,500 TO PARRISH MEDICAL CENTER-LYMPHEDEMA PROGRAM, \$1,000 TO THE SOURCE OF SAFETY, INC.-SAFETY FITTING STATION, \$1,500 TO WORLDS GREATEST BABY SHOWER, AND \$2,500 TO TITUSVILLE YMCA FAMILY CENTER FOR YOUTH SCHOLARSHIP PROGRAM.**

*Scholarship Program* - Ms. Smirl requested a motion to revise the February 29, 2008 motion to move \$15,000, from NBMS funds to the Scholarship Fund for 2008, to read “up to \$15,000.” Funds from the Doctor’s Day program will be used for the 2008 Scholarship Program.

The following motion was made by Mr. Boggs, seconded by Mr. Broome and approved (7 ayes, 0 nay, and 0 abstentions).

**MOTION: TO REVISE PREVIOUS MOTION OF FEBRUARY 29, 2008, TO MOVE \$15,000 FROM NBMS FUNDS TO THE 2008 SCHOLARSHIP FUND, TO READ “UP TO \$15,000.”**

*Parrish Medical Center Update* – Mr. Mikitarian shared the updates for Parrish Medical Center.

### **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 3:45 p.m.