

**JESS PARRISH MEDICAL FOUNDATION  
EXECUTIVE COMMITTEE MEETING  
HELD AT PARRISH MEDICAL CENTER  
August 29, 2006  
MINUTES**

The meeting of the Jess Parrish Medical Foundation, Inc. Board of Directors was held on Tuesday, August 29, 2006, at Parrish Medical Center in conference room one at 7:30 a.m.

**The following members were present:**

Richard Boggs, Chairman Elect  
Christopher Broome, Secretary  
Lee Moore, Treasurer  
Turmy Sieveking, Member-at-Large  
Jason Snodgrass, Vice Chairman  
Greg Sparkman, Chairman  
Barbara Terhune, Member-at-Large (via conference call)

**Others present:**

Laurie Smirl, Executive Director  
Roxanne Woods, Foundation Assistant

**CALL TO ORDER**

Mr. Sparkman, Chairman, presided and called the meeting to order at 7:40 a.m.

**REVIEW AND APPROVAL OF MINUTES**

The following motion was made by Mr. Snodgrass, seconded by Ms. Sieveking and approved (7 ayes, 0 nays and 0 abstentions).

**MOTION: TO APPROVE THE MINUTES OF THE JUNE 27, 2006, EXECUTIVE COMMITTEE MEETING AS PRESENTED.**

**REPORT OF OFFICERS**

*Chairman's Report* – Mr. Sparkman reminded the committee to purchase their tickets for the Second Chance Prom, to be held on September 23, 2006. Location for ticket purchase was shared.

*Treasurer's Report* - Mr. Moore reported that there was one point of significance, he encouraged that collection on pledges be pursued, as on paper, restricted contributions were behind. It was reported that approximately 20% of the pledges have been collected. Mr. Moore stated that the June and July financials were in the board packet for everyone's perusal, and he would be for available for discussion.

Mr. Moore further recommended the following changes prior to October 1, 2006; 1) pay out collected funds; 2) continue investments of Main Street monies; and 3) to break-out Main Street headings to reflect a clearer reading with subtotals.

The following motion was made by Mr. Broome, seconded by Mr. Boggs and approved (7 ayes, 0 nays, and 0 abstentions).

**MOTION: TO APPROVE THE FINANCIALS FOR JUNE AND JULY 2006, AS PRESENTED.**

*Executive Director's Report* – Ms. Smirl shared that the On-Line Auction will begin on September 10, 2006. To date 338 items have been collected, valued at \$70,000. It was reported that two very successful gatherings were held recently. The first being the Clemente Gathering that collected approximately \$7500 in cash and goods; secondly was the Tool Time Gathering that collected \$1000 in goods. Donations in value of \$100,000 are needed to net the \$50,000 goal. Ms. Smirl stated that the auction would make a minimum of \$30,000. Ms. DeBalli anticipates that the prom will net \$20,000. It was again requested if members would share e-mail addresses with the auction committee.

The Prom planning is going well. A meeting with Clear Channel Communications is planned for September 6, 2006. As stated at the last meeting, Clear Channel will be the media partners, specifically, “Mike and Mindy in the Morning,” for the prom. They will promote the event on-line as well as on the air. Mr. Mikitarian has requested that departments donate baskets for a silent auction to be held at the prom.

Ms. Smirl noted that in three weeks the Florida Historical Commission would be meeting on our \$350,000 preservation grant application. Ms. Smirl reported that she has begun lobbying for the grant and has met with one of the commissioners. This commissioner stated that the quality of our grant is very competitive. She noted two weaknesses one being historic designation on the National Registry, Ms. Smirl is looking into this. The second weakness, grant givers like to see a track record of grants having been issued. This is obviously out of our control as it is our first project of this magnitude. Melissa Harper and Ms. Smirl will continue to contact commissioners to solicit their support.

It was shared that Ms. Smirl has interviewed three excellent candidates, and is planning to interview another. She extended her appreciation to all for their continued help and support during her current situation. It was requested that the following two items be postponed to a later date. It was requested that the November 3<sup>rd</sup> Gala for the Circle of Life be postponed. Mr. Boggs stated that as we are currently “behind the curve,” having 27 of the 50 members goal, he felt that there was time for the event at a later date. The committee agreed that postponing at this time would be acceptable. It was suggested the Circle of Life members be recognized at the Second Chance Prom.

It was further noted by Ms. Smirl that the planned gathering at the Great Outdoors with Roger Miller, slated for November 18, 2006, be postponed. Mr. Miller was in agreement with this. The Committee also felt that this could be rescheduled after January 2007.

The third event will be the Emma Parrish Theatre presentation of "On Golden Pond," scheduled for January 25, 2007. This sponsorship has been paid. Ms. Smirl asked that a plan be made of who will be asked to attend and ask these special people to bring a friend. Mr. Moore stated that he would assist with this event. Mr. Sparkman and Mr. Snodgrass will assist.

Ms. Smirl reported on the Main Street PMC project. She shared the first draft of the site plan with the group. Some modifications will be made. The project will be fully integrated with the Chain of Lakes and BCC's project. Ms. Smirl stated that the next step would be a schematic design.

Lastly, Ms. Smirl brought the attention of the group to the upcoming referendum that will be placed on the ballot. The referendum will support cultural and historic projects from Kings Highway to the Volusia County line. If passed by voters, the infrastructure for the health village will be paid for. Ms. Smirl asked for support by the group.

#### **DEVELOPMENT COUNCIL REPORT**

Mr. Boggs announced that \$1,400,000 has been raised to date in cash and pledges. It was shared that the Phone-A-Thon was cancelled for fear of over saturation with the recent Gifts of Tribute mailing, auction and the Second Chance Prom.

The Tiger Team had made an attempt for a lead gift, however, at this time, it did not come to fruition. Perhaps decreased monies are a possibility at a later time from this individual. Mr. Boggs announced that Ms. Sieveking has graciously agreed to join the Tiger Team.

#### **NEW BUSINESS**

*Nominating Committee Appointments* – Mr. Boggs thanked the following individuals for participating on the Nomination Committee: Jason Snodgrass, Barbara Terhune and George Mikitarian. Recommendations by the committee for slated officer for 2007 are: Jerry Allender, Chairman; Greg Sparkman, Past Chairman; Jason Snodgrass, Chairman Elect; Christopher Broome, Treasurer; Lee Moore, Secretary; Barbara Terhune and Christine Sylvester, Members-at-Large.

The following motion was made by Mr. Snodgrass, seconded by Ms. Sieveking and approved (6 ayes, 0 nays, and 0 abstentions).

**MOTION: TO ACCEPT RECOMMENDATIONS OF THE NOMINATING COMMITTEE FOR SLATED OFFICERS FOR 2007, BEING, JERRY ALLENDER, CHAIRMAN; GREG SPARKMAN, PAST CHAIRMAN; JASON SNODGRASS, CHAIRMAN ELECT; CHRISTOPHER BROOME, TREASURER; LEE MOORE, SECRETARY; BARBARA TERHUNE AND CHRISTINE SYLVESTER, MEMBERS-AT-LARGE.**

It was further recommended by the Nominating Committee that the chairs of the Annual Gifts Corporate Gifts, Major Gifts, Planned Gifts be voting members of the Executive Committee.

The following motion was made by Mr. Snodgrass, seconded by Ms. Sieveking and approved (6 ayes, 0 nays, and 0 abstentions).

**MOTION: TO AMEND THE BYLAWS TO REFLECT THE CHANGE THAT CHAIRS OF THE ANNUAL, CORPORATE, MAJOR AND PLANNED GIFTS BECOME VOTING MEMBERS OF THE EXECUTIVE COMMITTEE.**

Mr. Sparkman thanked the Nomination Committee for their recommendations. He further noted the list of upcoming meetings. It was requested that people be recommended to attend the Executive Roundtable and this information be given to the Foundation Office so that invitation may be sent out.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:30 a.m.

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Christopher Broome, Secretary