

Pension Administrative Committee:

Stan Retz, Chairperson (January 1, 2023 - December 31, 2025)

Chris McAlpine (February 4, 2022 – January 31, 2025)

Leigh Spradling (March 1, 2022 – March 1, 2024)

Casey Crouch (March 2, 2023 – March 1, 2026)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
FEBRUARY 05, 2024 @ 11:00 A.M.
FIRST FLOOR CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Review and approval of minutes (January 8, 2024).

Motion: To recommend approval of the January 8, 2024 meeting minutes as presented.

- II. Update on Pension Plan and Trust
- III. Other
- IV. Adjournment

QUALITY COMMITTEE

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff
Greg Cuculino, M.D.
TBD., Designee
TBD, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, FEBRUARY 5, 2024 at 12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Election of Chairperson & Vice Chairperson
- II. Approval of Minutes

Motion to approve the minutes of the December 4, 2023 meeting.

- III. Vision Statement
- IV. My Story
- V. Dashboard
- VI. Stroke Update and Survey Results – Ms. Cottrell
- VII. Appointment of Safety Officers

1. Safety Officer: The PMC Safety Officer is responsible to perform specified risk reduction activities and threat intervention responsibilities, so that all environment of care activities are effectively managed and to intervene when situations threaten people or property.

Motion: To approve the appointment of Mr. Gregory George, Directory of Security, as Parrish Medical Center’s Safety Officer.

2. Safety Liaison: The PMC Safety Liaison serves as the primary contact for emergency operations.

Motion: To approve the appointment of Ms. Leigh Spradling, Emergency Services Specialist, as Parrish Medical Center’s Safety Liaison.

3. Patient Safety Officer: The PMC Patient Safety Officer is responsible for promoting the health and safety of the patients, reviewing and evaluating the quality of patient safety measures used by the facility, and assisting in the implementation of the facility patient safety plan.

Motion: To approve the appointment of Ms. LeeAnn Cottrell, Assistant Vice President Nursing Administration/CNIO, as Parrish Medical Center’s Patient Safety Officer, as required by the Agency for Healthcare Administration.

VIII. Surgical Quality Partner – Ms. Sellers

IX. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, FEBRUARY 5, 2024
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Election of Vice Chairperson
- II. Approval of minutes.

Motion: To recommend approval of the December 4, 2023 meeting.

- III. Audit Update – MSL
- IV. Quarterly Investment Performance Update – Anderson Financial Partners
- V. Financial Review – Mr. Sitowitz
- VI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, FEBRUARY 5, 2024
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the December 4, 2023 meeting.

- II. Reading of the Huddle

- III. Report from Titusville City Council Liaison – Scott Larese

- IV. Attorney Report – Mr. Boyles

- V. Other

- VI. Executive Session (if needed)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Elizabeth Galfo, M.D., Chairperson
Billy Specht
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, FEBRUARY 5, 2024
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Election of Chairperson & Vice Chairperson
- II. Review and Approval of Minutes

Motion to approve the minutes of the December 4, 2023 meeting.
- III. New Rehab Services – Ms. Roberson
- IV. Other
- IV. Executive Session (if necessary)

ADJOURNMENT

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**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FEBRUARY 5, 2024
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Recognitions(s)
 - A. New Providers (memo included)
- V. Review and Approval of Minutes (December 4, 2023 Regular Meeting)
- VI. Open Forum for PMC Physicians
- VII. Public Input and Comments***¹
- VIII. Unfinished Business***
- IX. New Business***
- X. Medical Staff Report Recommendations/Announcements
 - A. Motion to send a favorable recommendation to the Board of Directors to approve the delineated privileges specific to the certified professional midwife, (CPM) as written and distributed. Delineation of Privileges is attached.
 - B. Motion to send a favorable recommendation to the Board of Directors to update the current transfusion criteria to include Orthopedic Surgery for Hemoglobin < 8 G/dL.
- XI. Public Comments (as needed for revised Consent Agenda)
 - A. Consent Agenda***

Quality

1. **Motion to recommend to the Board of Directors approve the appointment of Mr. Gregory George, Directory of Security, as Parrish Medical Center's Safety Officer.**
 2. **Motion: To approve the appointment of Ms. Leigh Spradling, Emergency Services Specialist, as Parrish Medical Center's Safety Liaison.**
 3. **Motion to recommend to the Board of Directors approve the appointment of LeeAnn Cottrell, Assistant Vice President Nursing Administration/CNIO, as Parrish Medical Center's Patient Safety Officer, as required by the Agency for Healthcare Administration.**
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. ***1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XII. Committee Reports

- A. Quality Committee
- B. Budget and Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIII. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

ADJOURNMENT

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OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

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ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.

Delineation Of Privileges

Allied Health Professional - Certified Professional Midwife (CPM)

Provider Name:

Privilege	Status				
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The American College of Nurse Midwives separates the profession into three distinct disciplines: Certified Nurse Midwives (CNM), Certified Midwives (CM), and Certified Professional Midwives (CPM). NOTE: The state of Florida does NOT recognize the (CM) opting instead for CNM, or CPM only.

The Council of Licensed Midwifery was created within the Florida Department of Health to assist the Department in all aspects of regulating the practice of midwifery in the state of Florida, to protect the health and welfare of mothers and infants. As authorized by 467 Florida Statutes, the Department issues the licenses to Midwives. A license is required to practice midwifery in the State of Florida.

The State of Florida lists the following requirements for licensing as a Certified Professional Midwife (CPM):

General Requirements

- Must be 21 years of age at the time of application
- Must have a valid, unrestricted certificate or license to practice midwifery
- Must demonstrate college level computation and communication competency by:
 - passing the College Level Academic Scholastic Test (CLAST) or
 - passing the College Level Equivalent Proficiency (CLEP) test in communication and computation
 - having taken three college level credits each of Math and English
- Must pass the North American Registry of Midwives (NARM) written examination

Agency approval must be provided to register for the NARM examination. Council staff will submit appropriate documentation to the NARM upon receipt of your application.

In addition to the state of Florida, Parrish Medical Center requires the successful completion of a Bachelor's Degree either in the US, or Certified via the Center for Applied Research, Evaluation and Education Inc. International Evaluation Services.

Midwifery as practiced by CPM's offers care, education, counseling and support to women and their families throughout the caregiving partnership, including pregnancy, birth, and the postpartum period. CPM's provide on-going care throughout pregnancy and continuous, hands-on care during labor, birth and the immediate postpartum period as well as maternal and well-baby care through the 6-8 week postpartum period.

The CPM provides initial and ongoing comprehensive assessment, diagnosis, and treatment. CPMS are trained to recognize abnormal or dangerous conditions requiring consultation with and/or referral to other healthcare professionals. They conduct physical examinations, administer medications and use devices as allowed by state law, order and interpret laboratory and diagnostic tests.

TYPE I CORE PRIVILEGES:

1. Perform hospital rounds with sponsoring/supervising physician.
2. Perform/dictate history and physical examination thoroughly and independently.
3. Perform/dictate progress notes (Emergency Medicine excluded).
4. Perform/dictate discharge summaries (Emergency Medicine excluded).

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5. Complete discharge instructions.
6. Complete required insurance/other forms.
7. Initiate and/or transcribe orders of supervising physician or those orders established by protocol (Critical Care Units excluded).
8. Order, collect and interpret lab tests, x-rays, EKG's, and other diagnostic tests with supervising physician corroboration as needed.
9. Identify psychosocial and cultural needs of the patients and families and assist physician with patient management as required.
10. Identify family and patient needs with regards to preventative care, disease entity, medications, dietary restrictions, and other therapeutic modalities.
11. Observe and record vital signs and other pertinent clinical observations.
12. Expedite requests for consultations as authorized by the supervising physician with exception of initial consultations.

TYPE II PRIVILEGES

Antepartum

1. Pelvic examination
2. Sterile speculum exam
3. Fern test
4. Fetal fibronectin
5. Vaginal cultures
6. Amniotomy
7. Internal fetal monitor placement
8. Intrauterine pressure catheter placement
9. Assessment of fetal monitor strips
10. Initiate misoprostol and pitocin induction
11. Initiation of care of preterm/preeclampsia/PPROM in collaboration with physician
12. Transfer of care to outside facility in collaboration with physician for antepartum complications.
13. Ultrasound to assess presenting part
14. Assess for pain management and epidural

Intrapartum

1. Uncomplicated vaginal delivery (no forceps, vacuum)
2. Episiotomy with repair
3. Assessment and repair of first and second degree lacerations, vaginal, perineal, labial, periurethral
4. Administer local anesthetic
5. First assist with Cesarean Sections
6. Delivery and examination of the placenta, including manual removal of placenta
7. Assess and manage abnormal bleeding
8. Estimation of blood loss
9. Neonatal resuscitation
10. Cord blood collection
11. APGAR scores 12. Assessment and management of shoulder dystocia

Postpartum

1. Assessment and management for postpartum hemorrhage
2. Assessment of laceration and incisions for proper healing
3. Support and encourage lactation. Assess feeding difficulties.
4. Assess and review options for contraception for the patients individual needs.